



EIGHT O'CLOCK COFFEE CO
155 CHESTNUT RIDGE ROAD
MONTVALE NJ 07645

March 5, 2021

Associated Administrators LLC
Board of Trustees
911 Ridgebrook Road
Sparks, MD 21152

RE: February Submission

Dear Sirs:

On March 4th, Eight O'Clock Coffee submitted the incorrect contributions for the month of February 2021. The new rate change for the Health and Welfare fund was inadvertently calculated on the pension fund. Therefore, we underpaid the Health and Welfare fund by \$5,986.44 and overpaid the pension fund by \$ 37,306.00

The underpayment was processed today, and you should expect the check early next week. Please let me know if we should take the credit of \$ 37,306 on our March submission or you will be issuing a check refund.

Sincerely,
Michele Sgarlato
Michele Sgarlato
Payroll Mgr.
Eight O'Clock Coffee